

**BOARD OF CODE ENFORCEMENT  
VONNEGUT CONFERENCE ROOM  
INDIANAPOLIS-MARION COUNTY, INDIANA**

**MAY 22, 2014**

**ATTENDANCE:**

The following Board of Code Enforcement members were present:

Rick Powers, Presiding Officer  
Susan Blair  
Lisa Jeff

Anthony Bridgeman  
Tony Pearson

The following staff members were present:

Steve Wolff	Deputy Director, Division of Inspections
Joseph W. Smith	Assistant Corporation Counsel
Tonya Hilliard	Secretary to the Board of Code Enforcement

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**INTRODUCTIONS:**

Mr. Rick Powers called the meeting to order at 3:00 p.m., and he introduced board members Mr. Tony Pearson, Ms. Lisa Jeff, Ms. Susan Blair, and Mr. Anthony Bridgeman.

The following staff introductions were also made: Mr. Steve Wolff, Deputy Director, Mr. Joseph Smith, Assistant Corporation Counsel, and Ms. Tonya Hilliard, Board Secretary.

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**ADOPTION OF MINUTES:**

The Board of Code Enforcement approved the business meeting minutes of February 27, 2014. Motion made by Mr. Bridgeman. Seconded by Ms. Blair. Motion carried.

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**REPORTS:**

**Environmental Services Update**

Ms. Schick, Administrator of the Bureau of Environmental Services, mentioned that the press announced the City's problem with illegal dumping and trash, that it threatens human health, causes decay, and neighborhood blight. Ms. Schick stated that the Department of Code Enforcement would have this abatement program regarding illegal dumping and trash, and it would mirror the High Weeds and Grass program, becoming effective on June 1, 2014. She stated that telephone calls for illegal dumping and trash would go to the Mayor's Action Center at 317-327-4MAC.

The Board members asked several questions and they inquired about illegal dumping in the alleys, right-of-ways, and public property.

Ms. Schick stated that the Department of Code Enforcement would hire additional inspectors, and they would investigate the illegal dumping and trash calls received from the Mayor's Action Center. She stated that the known hot spots or high volume areas would have cameras placed to view the actions of those dumping trash illegally.

Chairman Powers, Mr. Steve Wolff, Deputy Director of Inspections, and Ms. Jackie Heikes, Administrator of Property Safety and Maintenance Services provided further details concerning Health and Hospital's role and the maintenance of dumpsters. Mr. Adam Baker stated that in the near future the Department of Code Enforcement would provide brochures to educate the public further regarding trash and illegal dumping.

There were no questions or comments from the public.

#### **BUSINESS POLICY AND RESOLUTIONS:**

##### **2014-C10-003      Contract: Illegal Dumping and Trash Abatement**

Authorizes the Director of DCE to enter into a contract for services from Allied Logistical Services, Inc. related to the enforcement of Chapter 575 of the Revised Code for a one-year term. Services include Illegal Dumping and Trash Abatement.

Financial Information: \$1,700,000.00

Funding Source: Department of Code Enforcement Budget

Mr. O'Connor stated that this was a veteran owned business, that the facility would recycle and refurbish those materials received; however, the City of Indianapolis would not be responsible for the dumping of hazardous waste substances.

The board members expressed several concerns.

Mr. Joseph Smith and Mr. O'Connor answered the board members inquiries.

There were no questions or comments from the public.

MOTION: Ms. Blair moved to adopt Resolution 2014-C10-003. Seconded by Mr. Bridgeman. Ayes: Mr. Powers, Ms. Blair, Mr. Bridgeman, and Mr. Pearson. Noes: None. Abstained: Ms. Jeff. Motion carried.

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##### **2014-C10-002      Contract: To Provide Administrative Legal Services**

Authorizes the Director of DCE to extend contract agreements with Maura Hoff, John Krause, Marie Castetter and Meridith Hammer for administrative law judge services related to business license, unsafe building, inoperable vehicle and environmental hearings through June 30, 2015.

Financial Information: \$65,000.00

Funding Source: Department of Code Enforcement

Mr. O'Connor explained that this contract would provide administrative law judge services for the four attorneys.

There were no questions or comments from the public.

MOTION: Ms. Jeff moved to adopt Resolution 2014-C10-002. Seconded by Ms. Blair.  
Motion carried.

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### **Contract: Inspection Services**

**2014-C10-004**                      **(Christopher B. Burke Engineering, LLC)**  
**2014-C10-008**                      **(Etica Group, Inc.)**

Authorizes the Director of DCE to extend an agreement with Christopher B. Burke Engineering, LLC (2014-C10-004) and Etica Group, Inc. (2014-C10-008), to provide infrastructure inspection services through June 30, 2015.

Financial Information: Not to exceed \$0

Funding Source: Department of Code Enforcement

The board members agreed to hear Resolutions 2014-C10-004 and 2014-C10-008 together since they were analogous.

There were no questions or comments from the public.

MOTION: Ms. Blair moved to adopt Resolutions 2014-C10-004 Christopher B. Burke Engineering, LLC, and 2014-C10-008 Etica Group, Inc. Seconded by Ms. Jeff.  
Motion carried.

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### **Contract: Plan Review and Inspection Services**

**2014-C10-005**                      **(Beam, Longest & Neff, Inc.)**  
**2014-C10-006**                      **(DLZ Indiana, LLC includes structural plan review)**

Authorizes the Director of DCE to extend an agreement with Beam, Longest & Neff (2014-C10-005), and DLZ Indiana LLC (2014-C10-006) to provide infrastructure plan review, structural plan review and infrastructure inspection services through June 30, 2015.

Financial Information: Beam, Longest & Neff, Inc.      Not to exceed \$100,000.00  
   DLZ Indiana LLC                      Not to exceed \$200,000.00

The board members agreed to hear Resolutions 2014-C10-005 and 2014-C10-006 together since they were similar.

There were no questions or comments from the public.

MOTION: Mr. Bridgeman moved to adopt Resolutions 2014-C10-005 Beam, Longest & Neff, Inc. and 2014-C10-006 DLZ Indiana LLC. Seconded by Ms. Jeff. Motion carried.

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**2014-C10-007**

**Contract: Plan Review Services**

Authorizes the Director of DCE to extend an agreement with Jacobi, Toombs and Lanz, Inc., to provide structural plan review and infrastructure plan review services through June 30, 2015.

Financial Information: Not to exceed \$200,000.00

Funding Source: Department of Code Enforcement.

There were no questions or comments from the public.

MOTION: Ms. Blair moved to adopt Resolutions 2014-C10-007 Jacobi, Toombs and Lanz, Inc. Seconded by Mr. Bridgeman. Motion carried.

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**2014-C10-009**

**Contract: Emergency Structural Engineering**

Authorizes the Director of DCE to extend an agreement with Janssen & Spaans Engineering, Inc., to continue emergency structural engineering services related to Indiana's Unsafe Building Law, through June 30, 2015. Services include inspection, testing, reporting, assessing, and legal testimony as necessary.

Financial Information: Not to Exceed \$100,000.00

Funding Source: Department of Code Enforcement

Ms. Blair had questions regarding legal as well as criminal testimonies, and Mr. Joseph Smith clarified her concerns.

There were no questions or comments from the public.

MOTION: Ms. Jeff moved to adopt Resolutions 2014-C10-009 Janssen & Spaans Engineering, Inc. Seconded by Ms. Blair. Motion carried.

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**NEW BUSINESS:**

**Towing**

Mr. Bridgeman requested more enlightenment and feedback regarding towing vendors and Mr. O'Connor stated that he would assemble a presentation for the next meeting in June.

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**Announcements**

Chairman Powers congratulated the following in their new endeavors:

David Hortenmiller	Administrator, Chief Financial Officer, Administration and Financial Services
Renee Carty	Manager, Environmental Services
Nathaniel Berg	Supervisor, Environmental Services
Mike Popich	Supervisor, Construction Services
Toby Thompson	Chief Project Coordinator
Lacey Harney	Contract Compliance Analyst
Michael Lamar	Business Services Consultant (ISA)

Ms. Kristin Settle introduced Ms. Chanel Darbeau, Legal Case Specialist/Supervisor, Nuisance Abatement.

**ADJOURNMENT:**

Mr. Powers asked the board members if there was any further business to come before the Board of Code Enforcement and that the next board meeting convenes on June 26, 2014.

It was taken by consensus of the Board of Code Enforcement that the meeting adjourn at 4:23 p.m.

Respectfully submitted,



Tonya Hilliard  
Board Secretary